



EXTERNAL ADVERTISEMENT

GA-SEGONYANA LOCAL MUNICIPALITY



Ga-Segonyana Municipality, with its seat in Kuruman,
invites suitably qualified candidates to apply for the under-mentioned vacancies:

CORPORATE SERVICES DEPARTMENT

LED OFFICER

REQUIREMENTS:

Diploma in Economics/Entrepreneurship/SMME Development or Diploma in an accredited SETA/Equivalent *Driver's licence and willingness to travel*Good interpersonal and supervising skills*Clear understanding of economic dynamics of the Municipality*Experience and training in Project Management*Research skills and Computer literacy*Business Plan writing Skills*Exposure in working with Community Development Programmes.

DUTIES:

Coordinate Economic and Tourism development Programme to ensure alleviation of poverty*Development and management of Municipal LED Policies and Strategies*Co-ordinating and management of adequate community participation and Local investment strategies for the Municipality*Development and facilitation of SMME support strategies programmes*Regular monitoring and evaluation of LED projects as well as developing strategies for existing projects*Assisting communities in developing business plans for LED Projects*Source funding and support for LED*Projects from relevant institutions.*Updating the database linked to SMME and LED Programmes*Tourism marketing to ensure and increase of visitors*Serve on Tourism committees Provincially, Regionally and Locally.

SALARY: R 306 800.79 – R398 246.64 (T13)

BENEFITS: Retirement Fund, Medical Aid Fund, Group Insurance, Leave, 13th Cheque and Housing Subsidy. Vehicle Scheme and Furniture removal applicable on certain conditions.

COUNCIL ADMINISTRATOR – RE-ADVERTISEMENT

REQUIREMENTS:

Grade 12/ Equivalent qualification*Computer Literacy*Good Communication and Interpersonal Skills * Relevant experience in meeting procedures

RESPONSIBILITIES:

Provides support to Councillors and works together with the Ward Administrator*Renders assistance to Councillors and Council Activities, eg Council meetings, road shows, imbizos etc. *Provides assistance in the administrative issues of Council *Assists in smooth service delivery and enhance public participation activities* Supports and provides resources assistance to Ward Committees*Performs any other related duties as instructed by the Supervisor

SALARY: R 195, 517.35 – R 253, 780.74. (T10)

BENEFITS: Pension/Retirement Fund, Medical Aid Fund, Group Insurance, Leave, 13th Cheque and Housing Help/ Housing Subsidy (Subject to certain conditions)

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councillor and /or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and any/or any pending criminal cases and their qualifications will be verified. Candidates who applied should note that, as per regulation on appointment and conditions of employment of Senior Managers: Chapter 3 Section 10(3)(g), need to disclose their financial interest as (h) prescribes the need to undergo security vetting. Recommended candidates will undergo a competency assessment test; will have to sign an employment contract, a performance agreement and disclosure of financial interest. Applicants who are not invited for an interview should regard their applications as unsuccessful.

The Municipality reserves the right not to appoint.

APPLICATION: Applications in the form of Application letter, Curriculum Vitae, Certified copies of Qualifications and ID can be hand delivered or posted to the attention of The Municipal Manager: **Mr M.M Tsatsimpe, Ga-Segonyana Municipality, Private Bag X1522, KURUMAN, 8460**

Further information can be obtained by phoning Acting Director: Corporate Services Mr O.W. Lencoe on 053 712 9302/9300 and Manager Human Resources: Mr M.M. Gaselebelwe on 053 712 9317/9300

The Youth, women and People with Disabilities are welcome to apply. Ga-Segonyana Local Municipality is an employment Equity Employer.

Closing Date: 16 FEBRUARY 2018

Mr MM TSATSIMPE - MUNICIPAL MANAGER